

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND GOVERNANCE & SCRUTINY
1 April 2019 TO 30 September 2019**

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
April					
Environment Overview & Scrutiny Committee	9/04/19	Streetscene and Transportation	Public Convenience Strategy To seek a recommendation to Cabinet to approve the Council's Public Convenience Strategy following the consultation period.	Strategic	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	9/04/19	Planning, Environment and Economy	Greenfield Valley Heritage park To receive a 12 month progress report	Operational	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	9/04/19	Streetscene and Transportation	Environmental Enforcement To review the Council's Enforcement Policy in respect of littering.	Strategic	Cabinet Member for Economic Development and Interim Cabinet Member for Housing, Cabinet Member for Streetscene and Countryside

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Environment Overview & Scrutiny Committee	9/04/19	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee	Operational	Not Applicable
Corporate Resources Overview & Scrutiny Committee	11/04/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	11/04/19	Finance	Medium Term Financial Strategy (MTFS) Forecast Update To update the MTFS forecast 2020/21 - 2022/23.	Strategic	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	11/04/19	Chief Executive's	Feedback from the Member Complaints and Case Handling Workshop That the Committee considers and supports the actions identified at the All Member workshop.	Operational	Cabinet Member for Corporate Management and Assets

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Corporate Resources Overview & Scrutiny Committee	11/04/19	Finance	<p>REVENUE BUDGET MONITORING 2018/19 (MONTH 11)</p> <p>This regular monthly report provides the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 11 and projects forward to year-end.</p>	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	11/04/19	Overview and Scrutiny	<p>Forward Work Programme</p> <p>To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.</p>	Operational	

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Cabinet	16/04/19	Chief Executive's	<p>Revenue Budget Monitoring 2018/19 (month 11) To provide the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 11, and projects forward to year-end.</p>	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Cabinet	16/04/19	Chief Executive's	<p>Council Plan 2019/20 To share the review and development of the Council Plan 2019/20 Part 1 ready for endorsement.</p>	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	16/04/19	Chief Executive's	<p>Medium Term Financial Strategy - Forecast 2020/21 - 2022/23 To update the Medium Term Financial Strategy Forecast 2020/21 – 2022/23.</p>	Strategic	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance

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Cabinet	16/04/19	Chief Executive's	<p>Wales Audit Office (WAO) Audit Plan 2019 To share the Wales Audit Office audit plan for both Finance and Performance for 2019/20; also noting the Council's protocol for responding to published reports.</p>	Operational	Cabinet Member for Corporate Management and Assets
Cabinet	16/04/19	Streetscene and Transportation	<p>Improvements to the B5129 between the Denbighshire and Chester West and Cheshire County Council Borders in order to improve bus journey times To seek approval for improvements to the bus journey times between the Denbighshire and Chester borders, including the construction of dedicated bus and cycle lanes along the Deeside Corridor on the B5129 funded by Welsh Government.</p>	Strategic	Cabinet Member for Streetscene and Countryside
Cabinet	16/04/19	Streetscene and Transportation	<p>Environmental Enforcement To review the environmental enforcement protocol.</p>	Strategic	Cabinet Member for Streetscene and Countryside

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Cabinet	16/04/19	Housing and Assets	Specialist Housing To note and support the work of the Specialist Housing Group in reducing the number of people on the specialist housing register.	Strategic	Cabinet Member for Economic Development and Interim Cabinet Member for Housing
May					
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	Specialist Housing To consider how the Council will meet the needs of applicants with specialist needs through specialist housing.	Operational	Cabinet Member for Economic Development and Interim Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	North East Wales (NEW) Homes Business Plan 2019/2048 To consider the North East Wales (NEW) Homes Business Plan 2019/2048.	Operational	Cabinet Member for Economic Development and Interim Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	Town Centre Regeneration To set out the future approach to regenerating town centres in the County	Operational	Cabinet Member for Economic Development and Interim Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Housing and Assets	Digital Connectivity Development To update Committee Members on the development of digital infrastructure in North Wales and in Flintshire	Operational	Cabinet Member for Economic Development and Interim Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	1/05/19	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee	Operational	Not Applicable
Flintshire County Council	7/05/19	Governance	Schedule of Meetings 2019/20 To enable the Council to consider the draft schedule of meetings for 2019/20.		

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Flintshire County Council	7/05/19	Governance	<p>Standards Committee Independent Members To consider appointing a Standards Committee Independent Member for a second term.</p>		
Flintshire County Council	7/05/19	Chief Executive's	<p>Refreshing Flintshire County Council's commitment to the Armed Forces Covenant To provide an overview of the Armed Forces Covenant and the Council's achievements and future ambitions, and to re-affirm the Council's commitments to the Armed Forces community by signing the updated Covenant at County Council.</p>		
Flintshire County Council	7/05/19	Governance	<p>Constitutional Matters: Committees To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii)-(xiii).</p>		

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Corporate Resources Overview & Scrutiny Committee	9/05/19	Chief Executive's	<p>Review of Workforce Pay Model To provide a progress report on (1) pay modelling for the implementation of the second year (2019) of the two year National Joint Council (NJC) pay agreement (2018/19-2019/20) and (2) maintenance of structural design and terms of employment following the Single Status Agreement (2014).</p>	Strategic	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	9/05/19	Overview and Scrutiny	<p>Action Tracking To inform the Committee of progress against actions from previous meetings.</p>	Operational	
Corporate Resources Overview & Scrutiny Committee	9/05/19	Chief Executive's	<p>Council Plan The committee is invited to consider and comment on the attached report which was approved by Cabinet at its meeting on 16th April and developed since.</p>	Strategic	Cabinet Member for Corporate Management and Assets

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Corporate Resources Overview & Scrutiny Committee	9/05/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee	Operational	
Organisational Change Overview & Scrutiny Committee	13/05/19	Chief Executive's	Aura Progress Review To review progress of Aura since establishment in 2017	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Organisational Change Overview & Scrutiny Committee	13/05/19	Streetscene and Transportation	NEWydd Catering and Cleaning Progress Review To review progress of NEWydd since establishment in 2017	Operational	Cabinet Member for Corporate Management and Assets
Organisational Change Overview & Scrutiny Committee	13/05/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee	Operational	Not Applicable

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Cabinet	14/05/19	Chief Executive's	<p>Parc Adfer Update To provide an update on the progress of construction of the Parc Adfer facility, and on the Partnership's preparations for its Commissioning.</p>	Operational	Cabinet Member for Streetscene and Countryside
Cabinet	14/05/19	Education and Youth	<p>Renewal of North Wales Construction Framework To provide an update of the new arrangements for the new North Wales Construction Framework.</p>	Operational	Cabinet Member for Corporate Management and Assets, Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance

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Cabinet	14/05/19	Education and Youth	<p>School Organisation - Lixwm Community Primary School Consultation on the proposed change of designation from a Community to a Voluntary Aided School</p> <p>To request approval for consultation under The School Standards and Organisation (Wales) Act 2018 on a proposal to change the designation of Lixwm County Primary to a Voluntary Aided school.</p>	Strategic	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Cabinet	14/05/19	Streetscene and Transportation	<p>Local Toilets Strategy</p> <p>To seek approval for the Council's Local Toilet Strategy</p>	Strategic	Cabinet Member for Streetscene and Countryside
Cabinet	14/05/19	Planning, Environment and Economy	<p>Town Centre Regeneration</p> <p>To set out the future approach to regenerating town centres in the County.</p>	Strategic	Cabinet Member for Economic Development and Interim Cabinet Member for Housing

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Education and Youth Overview & Scrutiny Committee	20/05/19	Education and Youth	ADTRAC Project To provide an update on the work of ADTRAC	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Education and Youth Overview & Scrutiny Committee	20/05/19	Education and Youth	Social Media & Internet Safety To receive an annual report assurance /monitoring	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Education and Youth Overview & Scrutiny Committee	20/05/19	Education and Youth	Discretionary Transport Policy Review - Outcome of Consultation To provide feedback on the outcome of the consultation on the review of discretionary school & college transport policy and to consider the options available.	Strategic	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance

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Education and Youth Overview & Scrutiny Committee	20/05/19	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee	Operational	Not Applicable
Environment Overview & Scrutiny Committee	21/05/19	Streetscene and Transportation	The Introduction of Mandatory 20mph Speed Limits To update Scrutiny on the introduction of 20mph zones following the national 20's Plenty campaign.	Operational	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	21/05/19	Streetscene and Transportation	Mold to Broughton Cycleway To seek recommendation to Cabinet for the submission of funding bids to construct the cycleway linking from Mold to Broughton under the Welsh Government Active Travel funding.	Strategic	Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	21/05/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee	Operational	Not Applicable

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Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Marleyfield House Expansion progress update To provide members with a progress report in relation to the extension to Marleyfield House Care Home.	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Annual Directors Report To consider the Annual Directors Report for Social Care Services for 2018 / 19	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Third Sector update Annual review of the social care activities undertaken by the third sector in Flintshire	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Integrated Autism Service To provide members with a progress report of the local implementation of the Integrated Autism Service	Strategic	Cabinet Member for Social Services

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Social & Health Care Overview & Scrutiny Committee	23/05/19	Social Services	Comments, Compliments and Complaints To report to members the number of complaints received by Social Services during the period 18 – 19 including their broad themes and outcomes and any lessons learned	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	23/05/19	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee	Operational	Not Applicable
June					
Audit Committee	5/06/19	Chief Executive's	Draft Annual Governance Statement To receive for endorsement the annual revision of the Annual Governance Statement.	Strategic	Cabinet Member for Corporate Management and Assets

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Audit Committee	5/06/19	Governance	Internal Audit Annual Report To inform Members of the outcome of all audit work carried out during 2018/19 and to give the annual Internal Audit opinion on the standard of internal control, risk management and governance within the Council.	All Report Types	
Audit Committee	5/06/19	Governance	Internal Audit Progress Report 2019/20 To present to the Committee an update on the progress of the Internal Audit Department.	All Report Types	
Audit Committee	5/06/19	Governance	Audit Committee Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.	All Report Types	
Audit Committee	5/06/19	Governance	Internal Audit Charter To outline to Members the updated Internal Audit Charter.	All Report Types	Cabinet Member for Corporate Management and Assets
Audit Committee	5/06/19	Governance	Forward Work Programme To consider the Forward Work Programme of the Internal Audit Department.	All Report Types	

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Corporate Resources Overview & Scrutiny Committee	13/06/19	Governance	Council Tax Collection Rates To provide Members with statistical information on the latest Council Tax collection rates, arrear levels and comparisons with other local authorities in Wales.	Operational	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	13/06/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	13/06/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Corporate Management and Assets, Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance

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Corporate Resources Overview & Scrutiny Committee	13/06/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee	Operational	
Cabinet	18/06/19	Housing and Assets	Housing Strategy and Action Plan To approve the Housing Strategy and draft Action Plan 2019-24	Strategic	Cabinet Member for Housing
Cabinet	18/06/19	Governance	Flintshire County Council Procurement Strategy To agree the updates to the document and to support the twin aims of increased collaborative contracts with Denbighshire County Council and more local purchasing.	Strategic	Cabinet Member for Corporate Management and Assets
Cabinet	18/06/19	Housing and Assets	North East Wales (NEW) Homes Business Plan 2019/2048 To approve the North East Wales (NEW) Homes Business Plan 2019/2048.	Strategic	Cabinet Member for Economic Development and Interim Cabinet Member for Housing

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Cabinet	18/06/19	Education and Youth	<p>Discretionary Transport Policy Review – Outcome of consultation</p> <p>To provide feedback on the outcome of the consultation on the review of discretionary school & college transport policy and to consider the options available.</p>	Strategic	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Cabinet	18/06/19	Planning, Environment and Economy	<p>Rights of Way Improvement Plan 2018-2028</p> <p>Members are requested to agree the final plan following the statutory 3 month consultation</p>	Operational	Cabinet Member for Streetscene and Countryside
Flintshire County Council	18/06/19	Chief Executive's	<p>Theatr Clwyd Business Plan 2019-2021</p> <p>To receive a presentation on the work of the Theatr, based on the business plan.</p>	Strategic	Cabinet Member for Economic Development and Interim Cabinet Member for Housing, Cabinet Member for Education

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Flintshire County Council	18/06/19	Governance	Review of the Council's Planning Code of Practice As part of the rolling review of the Constitution, the Standards Committee has recommended updates to the Planning Code of Practice.		
Flintshire County Council	18/06/19	Governance	Officers Code of Conduct As part of the rolling review of the Constitution, the Standards Committee has recommended updates to the Officers Code of Conduct.		
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Housing and Assets	Welfare Reform Update – Universal Credit Roll Out To provide an update on the impact of Welfare Reform on Flintshire residents	Operational	Cabinet Member for Corporate Management and Assets
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Housing and Assets	Housing Rent Income To provide an operational update on rent collection and current arrear levels	Operational	Cllr Dave Hughes

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Community and Enterprise Overview & Scrutiny Committee	26/06/19	Housing and Assets	Homeless Local Action Plan Update To provide an update on progress being made in relation to the Homeless Local Action Plan	Operational	Cllr Dave Hughes
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Economic Development and Interim Cabinet Member for Housing, Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	26/06/19	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee	Operational	Not Applicable
Education and Youth Overview & Scrutiny Committee	27/06/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Education

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Education and Youth Overview & Scrutiny Committee	27/06/19	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee	Operational	Not Applicable
July					
Organisational Change Overview & Scrutiny Committee	1/07/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Corporate Management and Assets, Cabinet Member for Education
Organisational Change Overview & Scrutiny Committee	1/07/19	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee	Operational	Not Applicable

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Audit Committee	10/07/19	Chief Executive's	Annual Improvement Report of the Auditor General for Wales To receive the Annual Improvement Report from the Auditor General for Wales and note the Council's response.	Strategic	Cabinet Member for Corporate Management and Assets
Corporate Resources Overview & Scrutiny Committee	11/07/19	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	11/07/19	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee	Operational	
Cabinet	16/07/19	Chief Executive's	Prudential Indicators - Actual 2018/19 To provide Members with 2018/19 (actual) Prudential Indicator figures as required under the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance

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Cabinet	16/07/19	Planning, Environment and Economy	Food Service Plan 2019-20 for Flintshire County Council Members are requested to agree the Food Service Plan 2019-20	Operational	Cabinet Member for Planning and Public Protection
Cabinet	16/07/19	Chief Executive's	Capital Programme 2018/19 (Outturn) To provide the outturn capital programme information for 2018/19.	Operational	Leader of the Council, Cabinet Member for Education and Interim Cabinet Member for Finance
Environment Overview & Scrutiny Committee	16/07/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Planning and Public Protection, Cabinet Member for Streetscene and Countryside
Environment Overview & Scrutiny Committee	16/07/19	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee	Operational	Not Applicable

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Social & Health Care Overview & Scrutiny Committee	18/07/19	Social Services	BCUHB & Welsh Ambulance Services NHS To maintain regular meetings and promote partnership working.	All Report Types	Not Applicable
Social & Health Care Overview & Scrutiny Committee	18/07/19	Overview and Scrutiny	Year-end Council Plan Monitoring Report 2018/19 To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2018/19	Operational	Cabinet Member for Social Services
Social & Health Care Overview & Scrutiny Committee	18/07/19	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee	Operational	Not Applicable
August					
September					